**Boozy Book Fair 2024 – Booth Reservation**

**Event Date:** October 27th, 2024
**Event Time:** 2:00 PM - 6:00 PM
**Location:** Castle Farms

**Application Deadline:** October 20th, 2024

**Role** (Please Circle):

 Author Publisher Bookish Vendor Bookstore

Vendor/Business Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First & Last Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Brief Description of Products/Books/Services:**
(Please provide a brief description of what you plan to showcase or sell at the event. If you are a Bookish Vendor please submit 2-3 photos of products with this form)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Booth spaces are 10 foot by 10 foot. Double booths are 20 foot by 10 foot. Each booth comes with 1 chair. Additional chairs can be provided at no cost. Please write on your application if you need more than 1 chair. 8 foot tables are available for rent. If a table is rented it will be set up in your space for you.

**Please check the booth options:**

\_\_\_\_\_\_\_\_\_ Single Booth $25

\_\_\_\_\_\_\_\_\_ Double Booth $45

\_\_\_\_\_\_\_\_\_ Electricity (bring own extension cords, if checked will get you in closest proximity)

Payments will be taken on the day of the event.

Set up will be on Sunday October 27th from 11 am to 2 pm. You must unload all of your items before setting up. You must park in the designated unloading zone, remove your items to your booth space, and immediately move your vehicle to the vendor parking spaces shown on your map. Some carts may be available for use on a first come, first serve basis. You will receive a confirmation email that includes an unloading map, parking map, and promotional materials once this form is turned in. Booth assignments will be given out on the day of the event during the Set-Up time.

You as a vendor are responsible for your own display and filing your own 6% Michigan sales tax.

No pets allowed

Castle Farms, at its discretion, reserves the right to refuse any entry and to withdraw any work from the show at any time during the event.

**Please sign and submit with your booth reservation form acknowledging the information, rules, and procedures.**

**Signature Date**

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Email this application to ibatkoski@castlefarms.com or

Mail this application, photos, and signature page to Castle Farms, 5052 M-66 Charlevoix, MI 49720